

ADVANCE COMMISSION

COMPANY OF CANADA

The Advance Commission Request Form (All Fields Must Be Completed)

Sales Associates Name: _____	Phone: _____
Home Address: _____ _____	Email: _____
Real Estate License # _____	
Company Name: _____	Phone: _____
Company Address: _____ A _____ A _____	Fax: _____ Website: _____
B Broker's Name: _____	Phone: _____
O Office Administrator's Name: _____	Phone: _____

Seller's Name: _____	Buyer's Name: _____
Property Address: _____	
City _____	Prov: _____ Postal Code: _____
Seller's Lawyer: _____	Buyer's Lawyer: _____
Firm: _____	Firm: _____
Address: _____ _____	Address: _____ _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____

Closing Date: _____	*Net Commission Amount: _____
*Net commission refers to Realtor's Earned Commission less tax and brokerage split	
Requested Amount if Different From Above: _____	

Please ensure the following has been provided:	
Purchase and Sale Agreement, including extensions, amendments, waivers, etc. ()	
Completed and signed Computerized Trade Record Sheet/Sales Transaction Report ()	
SOLD MLS Sheet ()	Waiver of Conditions and/or Confirmation Letters ()
Void Cheque (if new customer) ()	Copy of Driver's License (if new customer) ()
P: 1-866-933-2277 F: 1-877-678-4990 Email: info@advance-commissions.ca	